

# COMMUNICATION SKILLS FOR LEADERS

1 DAY

This course is designed to cover vital business and professional development topics. Learn to understand the importance of the interpersonal skills it takes to become a leader. After completing the course, you will be able to convey believability by showing you how to keep your verbal, vocal, and visual communications consistent. The course will emphasize on practicing the nine behavioral skills of interpersonal communication. The goal is to change your habits in order to improve on interpersonal effectiveness. You will be able to apply what you have learned immediately if you are currently in a leadership role, or later down the line if you hope to be in a leadership position in the future.

## COURSE CONTENT

### KEYS TO EFFECTIVE INTERPERSONAL COMMUNICATION

- Believability
- Behavioral skills
- Part Summary

### DEVELOPING CONNECTION

- Eye Contact Saved his Life
- Developing Connection
- Eye Communication
- Eye Communication Patterns in Business
- Part Summary

### DEVELOPING ENERGY

- Developing Energy
- Posture & Movement
- Gestures & Facial Expressions
- Voice & Vocal Variety
- Part Summary

### DEVELOPING CREDIBILITY

- Developing Credibility
- Dress & Appearance
- Language, Nonwords & Pauses
- Part Summary

### DEVELOPING INTERACTION

- Listener Involvement
- Humor
- The Natural Self
- Part Summary